



APPLICATION TO REGISTER A CHARITY UNDER THE *INCOME TAX ACT*

To complete this form, you will need the information and instructions in the companion Guide T4063, *Registering A Charity For Income Tax Purposes* (www.cra-arc.gc.ca/E/pub/tg/t4063/README.html).

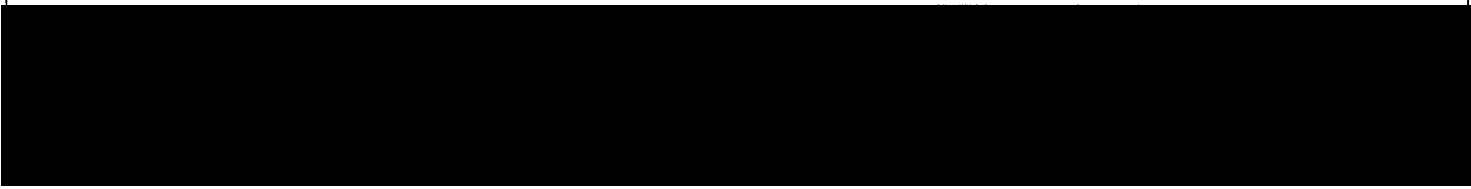
To evaluate an application, we need complete and accurate information. If a question is not relevant to the organization's situation, enter N/A in the space provided. If this application and the mandatory attachments are not included, **we will return the application without reviewing it.** See the checklist on the last page for a list of the mandatory attachments.

The Canada Revenue Agency (CRA) may share the information collected on this form with other government departments or agencies to verify compliance with the *Income Tax Act* and other Acts of Parliament.

The *Privacy Act* protects all personal information given on this form, which is kept in personal information bank: CRA PPU 200. If the application is approved and the organization is registered, the CRA is permitted to make this form (including any attachments) and copies of the registration letter (including any conditions and warnings contained therein) available to the public, with the exception of the confidential information in Part 5 and Part 6. If registration is denied, however, none of the information will be provided to the public.

Part 1 – Identification of the organization applying for registration

Q1	Current legal name of the organization					
		Justice Centre for Constitutional Freedoms				
Q2	Current operating or trade name	<input checked="" type="checkbox"/> N/A				
Q3	Previous names – List any other names under which the organization has operated	<input checked="" type="checkbox"/> N/A				
Q4	Business Number Give one of the organization's Business Numbers if one has been assigned.	<input checked="" type="checkbox"/> N/A				
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25%; text-align: center;">RC</td> <td style="border: 1px solid black; width: 25%; text-align: center;">RM</td> <td style="border: 1px solid black; width: 25%; text-align: center;">RP</td> <td style="border: 1px solid black; width: 25%; text-align: center;">RT</td> </tr> </table>	RC	RM	RP	RT
RC	RM	RP	RT			
Q5	Mailing address					
		7620 Elbow Drive SW, Suite 253 (number, street, room, floor or suite no., R.R.)				
	Calgary (city or town)	Alberta (province)				
		T 2 V 1 K 2 (postal code)				
	(phone number)	(fax number) (Web site address)				



Do not use this area	
Business Number 877174865 RR 0001	Reference number 3043424
Submission Number 3113663	CTS Work Item Number 75677

Part 2 Organizational structure (cont'd)

Q10 Designation

a) Has the organization been formed to give more than 50% of its income to qualified donees (e.g., other Canadian registered charities)?

Yes No

b) What percentage of the organization's officials listed in Q18 are **not at arm's length** with the other officials (e.g., **related** by blood, marriage, business or employer/employee relationships)?

50% or more are not at arm's length

less than 50% are not at arm's length

In the case of 50% or more, identify the relationships that exist among the organization's officials.

c) Has the organization received, or will it receive, more than 50% of its capital (e.g., funds or assets) from one person (i.e., individual, corporation, trust, unincorporated entity) or a group of persons who are **not at arm's length** with each other?

Yes (Go to Q10 d) No (Go to Q11)

d) 1. Identify the source of the funds or assets described in (c) and, if applicable, the relationships between the major contributors. See "Q10 Designation" in section II of Guide T4063 for a definition of major contributor.

d) 2. Will the major contributor(s), or anyone not at arm's length with the major contributor(s), have any ongoing involvement whatsoever with the organization? If yes, describe.

d) 3. Identify any personal or business relationships that exist between the organization's officials (e.g., directors/trustees) and the major contributor(s) or any person not at arm's length with the major contributor(s).

Part 3 – Activities of the organization

Q11 Charitable purposes and activities

a) This section should be used to describe the organization's purpose(s) as outlined in its governing documents, and its corresponding activities (both actual and proposed). The purposes should be entered exactly as they appear in the organization's governing documents. Enter where each activity will take place, what it will involve, and who will carry it out, following the example set out below. **Provide information on pages 4 and 5.** (Purpose 1, 2, 3, etc.). If the activities will be carried on outside Canada, also see Q11 c). Record fundraising activities only at Q12.

Example:

Purpose – To relieve poverty by operating a soup kitchen.

Activities in support of Purpose – The organization will operate a soup kitchen at 555 Any Street, Any Place, Canada. We will offer breakfast, lunch, and dinner 365 days a year. The facility is staffed by 4 volunteers and also provides clothing and other basic necessities to those in need. The soup kitchen's services are advertised at local churches and community centres.

Charitable purposes and activities – Description**Answers to Q. 11a**

Provide a complete description of the activities to be carried out in support of each of the organization's purposes. If more space is required, please attach additional pages at the end of this form.

Purpose 1 - To advance the education of the public concerning human and civil rights, and constitutional freedoms, and the significance and interpretation of the Constitution of Canada and, in particular, the Canadian Charter of Rights and Freedoms set out therein.

Activities in support of Purpose:

- Conduct and publish research on the state of human and civil rights in Canada, including current trends and future goals.
- Provide legal training and instruction to members of the public concerning human and civil rights, constitutional freedoms, the equality of citizens, and the rule of law.
- Employ, maintain, and develop a staff of qualified lawyers and researchers who will publish and disseminate findings of general public interest, and provide information, consulting and teaching services, relating to the objects of the Corporation.
- Lawyers at the Justice Centre would interview or otherwise meet with potential litigants whose human, civil or constitutional rights have been violated, in order to determine possible avenues for addressing the aforementioned violation.
- Provide citizens whose human, civil or constitutional rights have been compromised with pro bono legal advice from lawyers at the Justice Centre. Any litigation supported by the Justice Centre will be in support of recognized rights.

Reminder: If more space is required, please attach additional pages at the end of this form.

Charitable purposes and activities – Description (cont'd)
Answers to Q. 11a

Provide a complete description of the activities to be carried out in support of each of the organization's purposes. If more space is required, please attach additional pages at the end of this form.

Reminder: If more space is required, please attach additional pages at the end of this form.

Part 2 Activities of the organization (cont'd)

b) Is the organization currently carrying out any of the activities described in Q11 a)?

Yes No

If *no*, when does the organization plan to begin operations?

The organization will begin operations once it has received charitable status and is able to receive funds with which to support the above-mentioned activities.

c) **Activities outside of Canada**

Are any of the organization's activities listed in Q11 a) taking place outside of Canada?

Yes No

If *yes*, go to pages 7 and 8, give the location(s) and include a detailed description of how the organization will undertake these activities.

If these activities will be conducted under an arrangement with another organization or individual, describe the arrangement, and attach copies of any current or proposed written arrangement. See "Q11 c) Activities Outside of Canada" in part 3 section II of Guide T4063 for more information.

d) **Attach all minutes of meetings, newspaper articles, videos, CDs, fundraising materials, pamphlets, brochures, or other items that further describe the organization's work and purposes.**

Attached N/A

Q12 Fundraising activities

a) Describe the organization's fundraising activities. Include the fundraising method, the frequency of each event, and the percentage of people involved who are volunteers.

Examples:

1. We will operate a silent auction 4 times per year. 95% of people involved are volunteers.
2. We will use the Internet and email solicitation as means of ongoing fundraising. No volunteers are involved in this activity.
1. We will apply for grants from charitable foundations. We anticipate that this will initially be done by volunteers, and eventually by Justice Centre staff.
2. Direct mail fundraising several times per year, involving volunteers and eventually staff.

b) Has the organization hired, or does it plan to hire, a fundraiser from outside the organization to carry out the fundraising activities?

Yes No

If *yes*, identify the fundraiser, the amount it will be compensated, the terms of payment (e.g. lump sum vs. percentage of gross revenue), and attach a copy of any current or proposed contracts.

c) Does the organization intend to receive non-cash gifts on a regular basis?

Yes No

If *yes*, describe the nature of the non-cash gifts (e.g., art work).

d) Is the organization currently involved with, or have any plans to become involved with, or is in any way associated with a tax shelter arrangement? See "Q12 d) Fundraising Activities" in part 3 section II of Guide T4063 for a definition of a "tax shelter arrangement".

Yes No

Activities outside of Canada – Description
Answers to Q. 11c

Provide a complete description of the activities the organization will undertake outside of Canada. If more space is required, please attach additional pages at the end of this form.

This organization will operate exclusively within the confines of Canada.

Reminder: If more space is required, please attach additional pages at the end of this form.

Activities outside of Canada – Description (cont'd)
Answers to Q. 11c

Provide a complete description of the activities the organization will undertake outside of Canada. If more space is required, please attach additional pages at the end of this form.

(No operations outside of Canada).

Reminder: If more space is required, please attach additional pages at the end of this form.

Part 2 Activities of the organization (cont'd)

Q13 Revenue from the sale of goods, services, or use of assets

Does the organization plan to charge fees or receive regular income from the sale of goods or services, or from the use of the organization's assets?
Example: The organization is an art gallery that operates a coffee shop in the facility for visitors to use.

Yes No (Go to Q14)

If yes:

- a) Describe the activities in detail, and explain how these activities are linked to the organization's purpose(s).
- b) For each of the activities described in Q13 a), give the approximate percentage of the organization's total resources (human, financial, and physical) that it will devote to these activities.
- c) What percentage of human resources involved are volunteers? % _____

Q14 Political activities

See "Political purposes" in section I of Guide T4063 for a definition of political activities.

- a) Does the organization intend to undertake any political activities? Letter-writing campaigns, public rallies, and advocacy are usually considered political in nature.
- Yes No (Go to Q15)
- b) If yes, describe the political activities in detail. Include details about the frequency, and explain how these activities help to achieve the organization's purposes.
- c) For each of the activities described in Q14 b), give the approximate percentage of the organization's total resources (human, financial, and physical) that it will devote to its political activities.

Q15 Financial transactions with the organization's officials

Has the organization entered into, or does it intend to enter into, any financial, real estate, or other transactions with its officials (e.g. directors/trustees), founders, members, employees, or any person/organization related to these people?

Yes No

If yes, give a detailed description of these transactions.

Q16 Ownership

- a) Does the organization own more than 2% of the outstanding shares of any class of shares of a corporation? See part 3 section II of Guide T4063 at Q16 for an explanation of the terms used.
- Yes No
- b) Does the organization currently own any real property, or does it have any future plans to own real property (e.g., land or buildings)?
- Yes No
- If yes, on a separate page, provide the address (including the country) and a description of the current property and title-holder arrangements, and/or proposed title-holder arrangements for future property.

Part 4 - Financial Information of the organization

Q17 Proposed budget

All applicants must complete Part 4. Give a proposed operating budget of revenue and expenditures and a list of anticipated assets and liabilities for the organization.

If the organization has been operating for more than one year, attach a copy of its most recent financial statements.

Attached N/A

What is the organization's fiscal period end? Month 12 Day 31

Proposed operating budget for the next fiscal period (covering 12-months)

a) Revenue

Gifts	Amount
Gifts from individuals	001 <u>\$80,000.00</u>
Gifts from corporations and businesses (give name if known)	002 <u>\$20,000.00</u>
Gifts from other registered charities (give name and Business Number if known)	003 <u>\$75,000.00</u>
Government grants, contributions, or contracts	004 <u>\$0.00</u>
Fundraising activities (described in Q12)	
Fundraising activities carried on by the organization itself (report gross revenue)	005 <u>\$25,000.00</u>
Fundraising carried on by fundraisers outside of the organization (report gross revenue)	006 _____
Revenue from the sale of goods, services, or the use of assets (described in Q13)	007 <u>\$0.00</u>
Other	
List any other sources of revenue not already included above	008 _____
Total estimated revenue from all sources (Add lines 001-008)	009 <u>\$200,000.00</u>

Part 4 Financial Information of the organization (cont'd)

c) Revenue and expenditures outside of Canada

Revenue

Is any of the organization's estimated revenue included in Q17 a) received from donors outside of Canada?

Yes No

If yes, list the source of revenue and total estimated amount.

Source of revenue	Amount

Expenditures

Will any of the organization's estimated expenditures included in Q17 b) be incurred for activities outside of Canada?

Yes No

If yes, list the country, corresponding activity (described in Q11 a) & Q11 c)) and the estimated amount.

Country (including region)	Activity/Recipient	Amount

d) Assets and Liabilities

Revenue

See Q17 d) "Assets and Liabilities" in part 4 section II of Guide T4063 for more information.

Assets

Enter the cost of the asset or, if the asset was donated, enter the fair market value.

Cash, bank accounts, and short term investments

030 \$10,000.00

Long-term investments

031 \$0.00

Capital assets (e.g., equipment, buildings)

Specify:

032 _____

Total assets

(Add lines 030-032)

033 \$10,000.00

Liabilities

Amounts payable (e.g., accounts payable, mortgages, loans)

Specify:

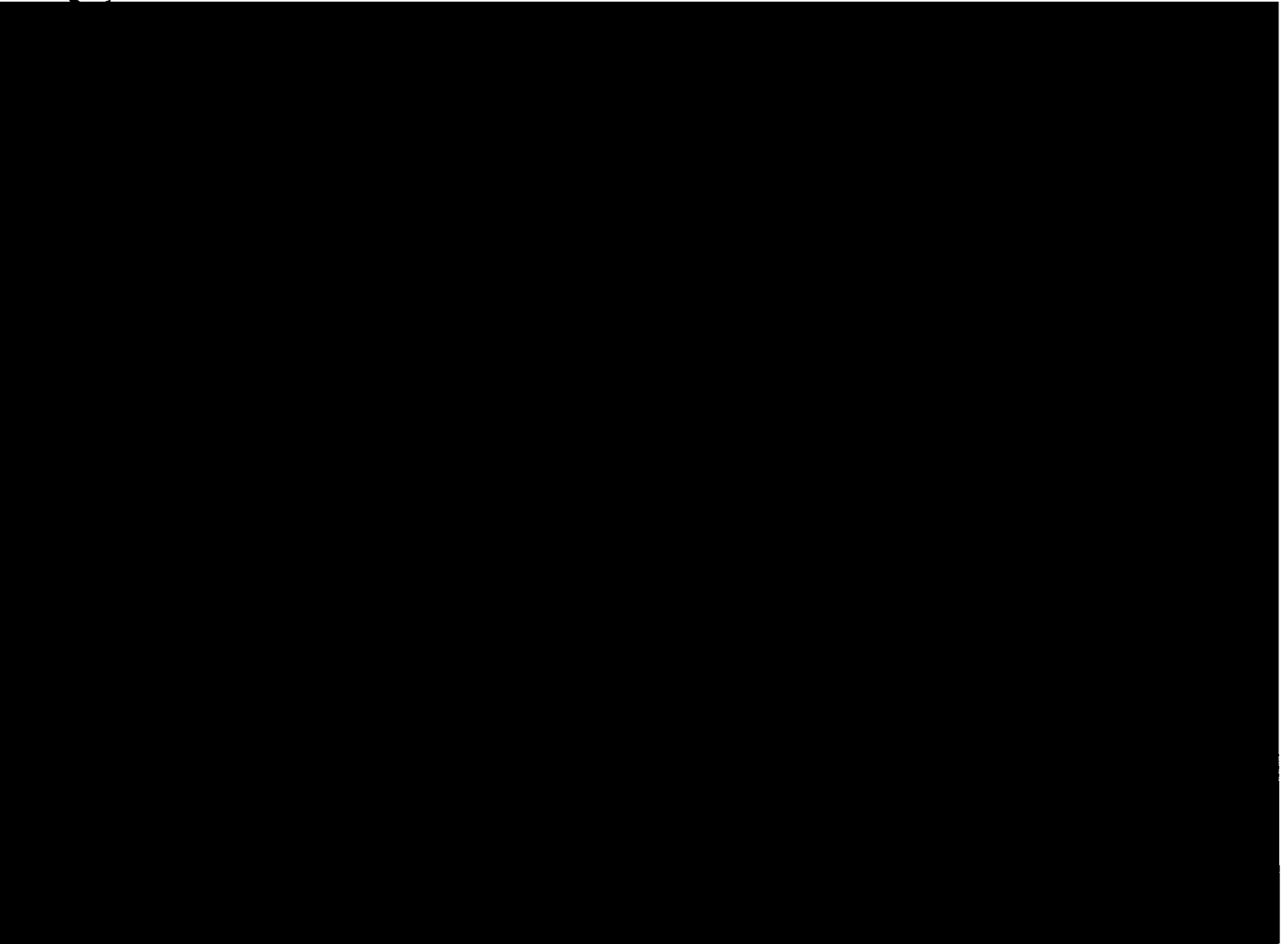
Total liabilities **034** \$0.00

Part 5 Information about the organization's officials

Q18 Your organization is required to provide certain information about all members of its board of directors/trustees. Only the **public information** section is available to the public. The **confidential information** section is for the CRA's use and may only be disclosed in accordance with the provisions of the *Income Tax Act*. If more space is required, photocopy this page and attach it to the application form.

Public information			Confidential information					
Last name McKay	First name Gerald	Initial D.						
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input checked="" type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____								
Last name Santoro	First name Daniel	Initial C.						
Position in charity <input type="checkbox"/> President <input checked="" type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____								
Last name Donick	First name Robert	Initial						
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input checked="" type="checkbox"/> Other <u>Director</u>								
Last name	First name	Initial				Street number and name	City	
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____						Province or territory	Postal code	Telephone number
Occupation / line of work						Date of birth (YYYY/MM/DD)		
_____						_ _ _ _ _ _ _ _ _ _		
Last name	First name	Initial	Street number and name	City				
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____			Province or territory	Postal code	Telephone number			
Occupation / line of work			Date of birth (YYYY/MM/DD)					
_____			_ _ _ _ _ _ _ _ _ _					
Last name	First name	Initial	Street number and name	City				
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____			Province or territory	Postal code	Telephone number			
Occupation / line of work			Date of birth (YYYY/MM/DD)					
_____			_ _ _ _ _ _ _ _ _ _					
Last name	First name	Initial	Street number and name	City				
Position in charity <input type="checkbox"/> President <input type="checkbox"/> Secretary <input type="checkbox"/> Vice-President <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair <input type="checkbox"/> Executive Director <input type="checkbox"/> Other _____			Province or territory	Postal code	Telephone number			
Occupation / line of work			Date of birth (YYYY/MM/DD)					
_____			_ _ _ _ _ _ _ _ _ _					

Part 6 Confidential Information



Part 7 – Final Steps and Certification

Checklist

Have you attached the following information to this application?

- a copy of the governing documents and a copy of all the amendments, if applicable (see Q9.1). If the organization is governed by a constitution, remember to have the document signed and dated by three current directors (see Q9.2);
- a copy of the by-laws, if any (see Q9.1 or Q9.2);
- the parent organization's Letter of Good Standing;
- a certificate of good standing, if applicable (see Q9.1 c));
- a detailed description of each purpose and its corresponding activities (see Q11 a) & Q11 c));
- a copy of the minutes, newspaper clippings, pamphlets, fundraising materials (see Q11 d));
- a copy of the latest financial statements, if applicable (see Q17);
- the \$500 late-filing penalty, if applicable (see Q7 and the related information in section I of Guide T4063); and
- if applicable, all missing T3010, *Registered Charity Information Returns*, and required attachments (see Q7 and the related information in section I of Guide T4063).

Part 7 – Final Steps and Certification (cont'd)

Certification

This form must be signed by two directors/trustees or like officials of the organization who have authority to sign on behalf of the organization. It is a serious offence under the *Income Tax Act* to provide false or deceptive information.

I certify that the information given on this form and any attachment is, to the best of my knowledge, correct, complete, and current.

Signature



Name (please print)

Gerald McKay

Robert Donick

Position within the organization

Director

Director

Date signed

Electronic mailing list (EML)

Subscribers to the Charities What's New electronic mailing list are automatically notified by email of the latest information available for charities on such things as the Charities Information Sessions, new policies, updated policies, the *Registered Charities Newsletter*, and the Charities Partnership and Outreach Program. Subscribers will receive 2 emails a month from the Charities Directorate.

The Charities Directorate will subscribe the following email addresses for the electronic mailing list service.

Give your preferred email addresses: